

ALTERATION AGREEMENT

DATE: _____

TO: 405/63 Owners Corp.
C/o Douglas Elliman Property Management
675 Third Avenue
New York, NY 10017
Attn: Michael McCabe

Re: Apartment _____

I hereby request permission to make alterations and/or install equipment in the above apartment as described below:

(Attach additional sheets if necessary.)

Attached are the following documents:

1. A plan, drawing or detailed description of the proposed alterations.
2. A complete and confirmed copy of every agreement made with contractors and suppliers.

The estimated cost of the job is \$_____.

I understand the following:

1. No work can be started before I receive signed written approval of this plan from Douglas Elliman Property Management.
2. I will obtain at my expense any and all applications, permits and signoffs, or satisfy any governmental requirements in connection with this alteration.
3. I shall obtain and provide to the Managing Agent evidence that each contractor maintains comprehensive personal liability and property damage policies at least in the amount of \$1,000,000 which policies name both 405/63 Owners Corp. and Douglas Elliman Property Management as well as myself as additional insured parties. Such policies shall provide that they may not be terminated until at least 10 days after written notice to you. I shall provide evidence that my contractors and/or subcontractors maintain Workers Compensation and Employee's Liability and Employee's Disability Insurance policies covering all employees.
4. If you deem it wise, in your sole discretion and at any time, to seek legal, engineering, or architectural advice in connection with this alteration, I agree to reimburse you on demand, for reasonable fees incurred.
5. The Superintendent is instructed not to permit materials to be delivered into the building and to deny access to any workman to the building if he believes work is being performed that is not in accordance to this alteration agreement. I further agree that the Superintendent or Managing Agent is authorized to stop work if, in their opinion, the work being performed is not in conformance with the written approval.

Initial _____